



Lions SEE
Screening Eyes Early
LIONS CLUBS INTERNATIONAL



Vision Screening Guide Booklet



Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



TABLE OF CONTENTS

★	Why we do Vision Screening	1
★	Vision Screening Procedures	2
★	Tips for a Successful Screening	3
★	Sample Letter of Introduction to the School	4
★	Vision Screening (Pre-entry) Activity Report	5
★	Consent Form	6
★	Vision Result Letter to Parent/Guardian	7
★	Vision Screening Recap Cover Letter to School	8

Report your vision screenings on www.lionsseeny.org

Report your Centennial Vision Service on mylci.com

Photos of children without consent is prohibited.





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



Why We Do Vision Screening ?

The goal of Vision Screening is to provide early intervention to detect eye disorders in children. Lions Clubs utilize a state of the art Vision Screener camera which has the ability to screen for vision and eye disorders in children beginning from 6 months of age. Club members will experience a feeling of satisfaction in serving their community and getting closer to them.

This vision screening service project is rewarding, fun, and is an easy public service event that requires a low level of physical activity and can be accomplished with just a few Lions assisting. A support team from District 20-K2 Vision Screening Committee is available to assist in getting the club started. This is a superb public relations tool for both your club and for Lions as a whole. It provides an opportunity for parents, teachers, staff, etc. to learn who the Lions are and what they do for their community.

Unfortunately, approximately 5 million children in the US will suffer permanent vision damage that is uncorrectable with glasses or contact lenses. Sadly, most vision screening for young children occurs too late in a child's life for corrective treatment, and many eye disorders that cannot be determined through the typical use of eye charts are often missed. The vision screening process quickly screens children with a screening camera that can identify eye disorders such as near-sightedness, far-sightedness, astigmatism, eye misalignment (strabismus), unequal refractive power (anisometropia), and unequal pupil size (anisocoria).

This is done without the need for eye drops or cumbersome head restraints. The process is child friendly and non-invasive. Effective vision screening and follow up care can prevent future learning and behavioral problems.

Thank you for joining us and for your interest in providing this vital service. Wishing you success in your vision screening.

YIL,
The Vision Screening Committee





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



Step by Step ~ Vision Screening Procedure

- Assign a member of your club to Chair the Club's Lions SEE Vision Screening Committee.
- Contact the District Lions SEE contact to arrange for your Lion Club members to be trained on the use of the vision screening camera.
- Review the Lions SEE Vision Screening Manual or visit www.lionsseeny.org
- Attend training on the use of the Vision Screening equipment.
- Decide which school, school district, head start, or day care you want to offer Vision Screening to.
- Send a letter of Introduction (See Sample Letter page 4) to the school/district.
- Schedule the Vision Screening at the school's convenience.

Before the Scheduled Screening

- Visit the school for pre-screening inspection. Review the room where the screening will take place for lighting, low lighting is best for the optimal camera operation.
- Make sure there are available electrical outlets, chairs, and a table or desk top.
- The room should be a quiet area with low stimuli.

On the Day of the Screening

- Arrive at the facility at least 30 minutes before the screening is scheduled to set up.
- School representative brings children one at a time to screening area.
- Match the name of the child with the consent form.
- Introduce yourself and have the child sit approximately 3 feet in front of screener.
- The result form of each student screened should be provided to the representative so they can be distributed to the parents.
- After performing the screening, provide child with "A Lion Screened my Eyes" sticker and have them return to the school representative.

After the Screening

- Send a thank you note to the school representative you worked with at the screening.
- Provide publicity after your screening. Let your community know about the details of your event, including the number of children who benefited from the free screening.
- Use social media to highlight your event.
- **This is a follow up requirement:** Two follow up calls should be made (30 & 45 days afterwards) to the school regarding children that were referred.





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



Tips for a Successful Screening

- ◆ Lion members performing vision screening should dress in flat comfortable shoes, top, and slacks (no shorts or skirts).
- ◆ Wear your Lions apparel and your Lions name tag.
- ◆ Be efficient and polite at all times.
- ◆ Screening location should have: adjustable low lighting and an electrical outlet.
- ◆ Arrive at least 15-20 minutes before the screening to set up and make contact with the location's representative.
- ◆ Lion Screeners should be positive people who enjoy dealing with children. They should be able to make the children feel comfortable.
- ◆ Avoid distractions i.e. too many people in the room.

Roles for Lions

- ◆ Liaison with school – handles check in – outside the room if possible, and helps with the flow of children to and from the testing area (may be a school staffer).
- ◆ Vision Screening Operator.
- ◆ Recorder – Handles printing and recording documents.
- ◆ Two to four children can be brought to an outer room with supervision to wait their turn.
- ◆ The child being screened should not face the door or another light source.
- ◆ Children should not be screened unless a signed consent form for that child is in hand.
- ◆ The signed consent forms should remain with the facility.

ITEMS TO BRING ON TESTING DAY

Clip Board	Paper Clips & Clamps
Club Banner for Photo Backdrop	Pens and Highlight Markers
Completed Pre-entry Sheet	Push Pins
Extension Cord	Result Forms
Lion Name Badge	Results Cover Letter to Director
Lions Club Business Cards	Room Darkening Blanket/s for Windows
Measuring Tape	Scotch Tape & Scissors
Child Stickers Uline 2" round labels S-14071	Child Size Sunglasses





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



Date _____

School Director
Best Day School & Camp
1234 Healthy Way
Happiness, NY 11690

Dear School Director,

The Lions Clubs of District 20-K2 are pleased to introduce an exciting community service project. We are offering free vision screening for children ages 6 months - 6 years, many of whom may not have had a professional eye exam. The mission of Lions SEE program (Screening Eyes Early) is to decrease childhood blindness through early detection and treatment of the most common vision disorders that cause Amblyopia; insuring that all children of New York State will be able to **SEE** their future.

The vision screening is done with a Plusoptix or Spot Screener. The Screeners have the ability to screen for vision and eye disorders in children. These eye disorders include near-sightedness, far-sightedness, astigmatism, eye misalignment (strabismus), unequal refractive power (anisometropia), and unequal pupil size (anisocoria). The camera screens the child's eyes from three feet away and no physical contact is made with the child. The process is child friendly and non-invasive.

The Lions Clubs are happy to perform vision screenings as a public service and there is no fee for this vital service.

Should you require any further assistance, information or wish to schedule a screening, please do not hesitate to contact the undersigned.

Warmest Regards,

Lion Ben Evolent
1017 Magnanimous Blvd
Charitable, NY 11580
516-555-6699
email: _____





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



P L E A S E P R I N T C L E A R L Y

	First Name	Surname	DOB	PASS	REFER	UNABLE
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Totals						





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



Dear Parent or Guardian:

Lions Clubs of District 20-K2 are proud to announce that in partnership with your child's school a **free vision screening** is being offered on _____

Lions Clubs utilize a state of the art Vision Screener camera which has the ability to screen for vision and eye disorders in children beginning from 6 months of age. These eye disorders include near-sightedness, far-sightedness, astigmatism, eye misalignment (strabismus), unequal refractive power (anisometropia), and unequal pupil size (anisocoria).

The Screener will screen your child's eyes from three feet away and no physical contact is made with your child. However, in order to have your child screened you will need to provide consent. Please fill out, sign and return this consent form to the school administration.

If your child's results indicate a possible vision concern, you will be notified and a referral form will be given. Please note that a referral does not mean that your child needs glasses or treatment; it does, however, mean that he/she should be checked by a professional. We want your child to be healthy and get a good start in life. The sooner eye problems are detected and treated, the better the outcome.

Vision Screening Consent

I, the undersigned as Parent or Guardian, hereby give permission for my child, to participate in the Lions SEE vision screening. Furthermore; I understand the following:

1. There is no charge to participate in the Lions SEE vision screening process.
2. I will be contacted with the results.
3. The information obtained from this vision screening is to be considered a preliminary procedure only and does not constitute a diagnosis of vision problems.
4. I understand that I am responsible for arranging for a full eye exam with an eye care professional if my child is referred as a result of the vision screening.
5. I understand and further agree to Waive, Release, and Hold Harmless Lions Clubs of District 20-K2, its agents, servants, employees, and all volunteers from any and all liability, damages, claims, losses and causes of action arising from any screening or services given.
6. This vision screening is **not a substitute** for a professional eye examination.

Child's Name _____ Child's Date of Birth _____

Address _____ City & Zip _____

Parent/Guardian Signature _____ Date _____





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



Vision Screening Results

Dear Parent or Guardian,

What is the involvement of Lions Clubs with vision screening ?

In 1925, Helen Keller addressed the Lions at their international convention and urged them to become “knights of the blind in the crusade against darkness.” Since then, Lions have become renowned worldwide for their efforts to improve sight, prevent blindness and other visual impairment, and improve eye health and eye care for millions of people around the world.

This is to advise that on _____, a Lions Club in District 20-K2 performed a free eye vision screening of_____.

_____ The result indicates that your child has **PASSED** the screening criteria.

_____ The result suggests a **REFERRAL**. We recommend that you follow up with a visit to your eye doctor for a comprehensive eye examination.

_____ Unfortunately, we were unable to obtain a reading. Accordingly, we recommend that you follow up with a visit to your eye doctor for a comprehensive eye examination.

Please be advised that this is only a screening, not a complete eye examination. The Lions SEE Vision Screening Program recommends that all children have a complete eye exam performed by an Optometrist or Ophthalmologist at least once between the ages of 3 and 5.

This service was provided free of charge and as a community service by a Lions Clubs of District 20-K2. Thank you for allowing your child to take part in the Lions SEE Vision Screening Program.





Lions SEE Screening Eyes Early

LIONS CLUBS INTERNATIONAL



Date _____

Mr. Director Day School & Camp
1234 Healthy Way
Happiness, NY 11690

Dear School Director,

Below is a recap of the vision screenings performed. Attached hereto are letters to the parents/guardians indicating the result of the child's screening.

Total Children Screened - _____

Passed - _____ Referred - _____ Unable - _____

Please follow up with the parents/guardians of those children that were referred. On behalf of Lions Clubs International District 20-K2, I would like to thank you for the opportunity of providing this vital service.

Should you require any further information or assistance, please do not hesitate to contact the undersigned.

Warmest Regards,

Lion Ben Evolent
1017 Magnanimous Blvd
Charitable, NY 11580
516-555-6699
email: _____

Sample Vision Screening Recap Letter

